

KING' GRANT COUNTRY WEDDINGS

(All prices inclusive of VAT)

Hire of the Banquet Hall is R11 000-00 for up to 150 guests with an additional R60-00/head – maximum number of 200 guests.

A surcharge of R2000-00 is payable for Public Holidays and Sundays to cover increased staff costs when hiring the Banquet Hall & Chapel.

Refundable breakages deposit of R1500.00

The Banquet Hall seats up to 200 guests but can be divided to accommodate smaller weddings. Stately Baltic pine pillars run the length of the room supporting the large cross beams and wooden floor-boards. Imbued with the warmth of natural wood, they create a special atmosphere of their own that has no need of extra adornment should you choose not to use draping.

The package includes:

- Complementary use of the Bridal Suite for the night of the wedding including breakfast in the morning
- Use of the 'St Isidore' Chapel – seats 60 – 70 people
- Ten-seater round tables
- White Ancona chairs and chair covers
- Tables for main table, Buffet, cake, presents and DJ
- Cutlery, crockery and cruet sets
- Wine and Champagne glasses for the tables
- Ceiling fairy lights
- Seating Easel & Lectern
- Standby generator in case of electricity supply problems
- Cleaning after take down
- On the day assistance including service staff and food waitrons
- Safe parking with car guard just outside main gates

HIRE OF ALTERNATIVE VENUES

Should you wish to have your ceremony:

In the gardens, there is an additional set up fee of R500-00 **plus the extra chair-hire cost – approx. R10-00 each excluding chair covers**

At the brickfield, there is an additional hire fee of R2750-00 **plus the extra chair hire cost – approx. R10-00 each excluding chair covers.** (This charge for hire of the Brickfield or the gardens for the ceremony only applies if the Banquet Hall is being hired for the reception)

Please note that the chairs that will be used in the Banquet Hall cannot also be used for the ceremony.

A small standby generator would need to be hired to provide lighting own cost at the Brickfield. Security guard costs would be an additional fee and would be necessary until all equipment has been cleared away. Please ask the reservations department for the contact details for the local security companies.

USE OF THE CHAPEL ONLY AND/OR AFTER CEREMONY TEAS & EATS IN THE GARDENS

Hire of the Chapel	R1800-00
Teas and eats in the gardens (no seating)	R 750-00
After ceremony drinks and eats in St Isidore Mill Lounge.....	R1000-00

Use of the Historic 'St Isidore Mill' Lounge for after-ceremony drinks and eats – the perfect way to keep your guests away from the reception venue during the photo shoot – maximum 120 people

Discounted when hiring the Banquet Hall for the ReceptionR1000.00

VENUE HIRE IF YOU HOLD YOUR RECEPTION AT THE BRICKFIELD – self-catering option:

Hire of the Brickfield only	R3500-00
Hire of the Brickfield and the chapel	R5000-00

Refundable Breakages deposit of R1000-00 which covers any breakages or litter left behind.

It does not include any tables or chairs. The Brickfield buildings are used in conjunction with a hired marquee. Please note that the building has no lighting facilities nor any power points. There is one Gents toilet & 2 Ladies toilets. Security guard costs would be an additional fee and would be necessary until all equipment has been cleared away – this can be arranged by the bride and groom or discuss with Kings Grant management.

The Brickfield venue is a self-catering option where you may choose your own suppliers for all your needs after consultation and a signed agreement with Management.

PLEASE NOTE – when hiring the Brickfield venue for a self-catered wedding, the venue is to be cleared of all litter by your own caterers. King's Grant will only be responsible for

REFUNDABLE BREAKAGES DEPOSIT

A refundable deposit of R1500-00 is payable one month prior to your wedding date for any damages or breakages of consumables that belong to King's Grant. It also covers the agreement with regards to the conditions and terms of the bar service. This deposit will be refunded once your final bill has been settled and all terms and conditions have been fulfilled. Should the value of the breakages be more than R1500-00, the additional amount will be billed to your account.

PLEASE NOTE THAT all the above prices are subject to alteration without notice unless your venue hire has already been booked and paid for.

CATERING

King's Grant's professional chefs have put together some menu ideas. However, should you prefer something different, or would like to combine various options, we are more than happy to discuss these options. Please also note that when holding your reception in the banquet hall, there is no option to use your own caterers.

ACCOMMODATION

Should you be having a **morning wedding** where all guests **will have departed by 16.00 hours**, King's Grant does not require you to book any of the guestrooms. However, should you be having an afternoon wedding with the reception taking place in the evening, **all guestrooms must be booked on the same evening as the reception**. We offer two different discounted options should you wish to or are required to book accommodation for your wedding:

Please note the rate for each double room applies whether there are one or two people accommodated in the room.

N.B. Should you choose one of the discounted options, this information needs to be communicated in writing before any rooms can be booked by your guests. Should we not receive this information, all rooms will be booked at our normal rates.

OPTION 1: A discount of 10% is offered when all guestrooms are booked for Saturday night only or the night that the reception is taking place. This **does not** give you total exclusivity of King's Grant throughout the day, but does ensure exclusivity should you be having an evening wedding.

Complementary use of the Bridal Suite to the value of R1 190.00.

Cost of accommodation for the Saturday night on a bed and breakfast basis

Single rooms (small) - 2 rooms @	R 427.50	= R 855.00
Small Standard - 1 room @	R 855.00	= R 855.00
Standard rooms - 3 rooms @	R 1017.00	= R 3 051.00
Superior rooms - 6 rooms @	R 1071.00	= R 6 102.00
Executive rooms - 2 rooms @	R 1134.00	= R 5 670.00

Total including the complementary bridal suite is: R16 533.00

OPTION 2: A 15% discount is offered on our normal rates when all guestrooms are booked for Friday and Saturday nights. This gives you total exclusivity of the King's Grant accommodation from Friday evening to Sunday morning -10.00am.

Complementary use of the Bridal Suite on the Friday & Saturday night

Complementary use of the two single rooms on the Friday night

Cost of accommodation for the two nights on a bed and breakfast basis

Single rooms (small) - 2 rooms @	R760.00 x 2 nights	= R 1 520.00
Small Standard - 1 room @	R 760.00 - 2 nights	= R 1 520.00
Standard rooms - 3 rooms @	R2 712.00 - 2 nights	= R 5 424.00
Superior rooms - 6 rooms @	R5 712.00 - 2 nights	= R11 424.00
Executive rooms - 2 rooms @	R2 016.00 - 2 nights	= R 4 032.00

Total including the complementary rooms is- R23 920.00

Should you have chosen Option 1 or 2 and wish specific guests eg. The bridal party/family members to be accommodated at King's Grant please ensure that these rooms are booked before the invitations are sent out. Should you prefer to set aside certain rooms for your party, a rooming list must be provided **at least one month prior to the wedding**. If the guests on the rooming list will be paying for their own accommodation, we will require their cell-phone contact numbers and email addresses so that we can correspond with them in connection with payment for the room.

WEDDING TIMES - The following options are available:

Morning weddings - The starting time will depend entirely on whether you wish to have a 'Tea' or a 'Brunch' Wedding. Usual starting time would be between 09h00 and 10h30 and closure would

CUT OFF TIMES

The closing times for morning and afternoon weddings are as above. **However, should the reception continue past the specific time, the following surcharge fees would apply: Daytime weddings - R750-00 per hour, or part thereof, would be charged. Evening weddings – R1000.00 per hour, or part thereof, would be charged.**

The end time for Evening Weddings is 00h00 and the venue will be closed at 00h30. Alternative closing times may be discussed with the King's Grant management and **would only depend on whether you have chosen Option 2** which gives you complete exclusivity on King's Grant. However, due to a small staff, the latest closing time would be 01h30. Should you have chosen to either not book accommodation or to only book accommodation for the Friday night, **a later closing hour will not be possible.**

BAR

For weddings of over 100 guests - Parklane Spar Bar Facilities are the preferred supplier.

Contact details are: Telephone – 033 342 3487; Email – cellars@parklane.co.za

Please note that should you wish to make use of another supplier, written permission from management is required one month in advance.

King's Grant is licensed to sell liquor and offers bar facilities for weddings of up to 100 guests.

Weddings with under 100 guests – Kings Grant provides a full bar service which includes the following glasses:

Champagne Flutes

Red and White wine glasses

Beer, whisky and hi ball glasses

Should you have any special preferences for champagnes or wines that are not already on our list, we are more than happy to stock them. However, any unfinished bottles will be given back to you and the used bottles charged to your account. Should you wish to bring in your own wines and champagnes, they will be opened and distributed by our bar with corkage being **R30-00 per 750ml bottle** opened.

Bar Staff are included in the banquet hall venue hire until 15h00 for daytime weddings and 24h00 for afternoon/evening weddings. Thereafter a surcharge of R750-00/hr or part thereof will be charged. The Bar requirements are to be confirmed at least one month prior to your wedding. The Bar account can be managed in the following ways:

Full Bar – All drinks stocked in the bar are on account – you may also place a monetary limit on this

Limited Bar – This can cover a monetary limit and/or the drinks that can be offered e.g. no spirits with wines & malts only being sold.

Cash Bar – a full or limited bar may be available – e.g. you may wish to specify what type of drinks can be sold

Please note that drinks are served from the bar and that no table orders are taken. Only wine is served by the bottle. All other drinks, including spirits, are served by the tot/glass.

King's Grant operates under a 'Special' liquor license and, as such, the following is not permitted unless prior arrangements have been made with management:

No alcohol may be brought onto the premises

No alcohol may be removed from the venue or consumed in the parking areas

No alcohol may be served to or bought for any person under the age of eighteen years

Should any of your guests be found guilty of the above mentioned, they will be asked to leave the premises immediately and the refundable breakages deposit of R1500-00 will be revoked.

EQUIPMENT FOR HIRE:

PATIO HEATERS

Heats an area of approx 6m around each heater – hire cost each including one 9kg bottle of gasR400-00

WOODEN LANTERNS - hire price eachR 40.00

There are nine wooden lanterns that can hang from hooks in the windows of the Banquet Hall or sit on the windowsill. Candles (base 8cm x 20cmh) at an additional cost

CREAM UMBRELLAS – five umbrellas – hire price eachR400-00

SMALL GLASS CANDLE POTS - price per pot each incl. tea light R 5.00

IVORY WROUGHT IRON HANGING CAGE OF CANDLESTICKSR150.00

CAKE STAND

Ivory Coloured Decorative Wrought Iron with glass top – 1 tier. R 100.00

2 tiersR150.00

FINAL APPOINTMENT

The meeting is scheduled two weeks prior to your wedding where final arrangements are made with regards to:

- Confirmation of numbers attending
- Confirmation of contact details of outside suppliers of décor and/or catering
- Final bar requirements
- Final menu requirements if King's Grant is doing the catering
- Baby Sitter requirements
- Detailed procedures for the day are confirmed
- Full and final payment is made

Alterations to any of the above items after this meeting must be discussed with the Management and are subject to whether it is possible to carry out the alterations

Set Up and Break Down Times

The venue is available for set up and decorating on the day prior to your wedding and **must be completed by 5pm. No decorating may be done in the evening prior to your wedding nor on the day of your wedding.** Breakdown must be completed by the afternoon on the following day unless alternative arrangements are made with management.

RECOMMENDED SUPPLIERS

Wedding Cakes

Please discuss this option with us as our resident chef is trained in the making of wedding cakes. Alternatively, contact the following people:

Brenell Desserts – Brenda de Waal – trained in London and has worked at the Ritz London Hotel - Tel 033-386 8035; Fax 086 541 8238; Email –

info@brenelldesserts.co.za; www.brenelldesserts.co.za

To your Taste – Kathryn Stone (Ixopo) – Email – katheryn@toyourtaste.co.za;

www.toyourtaste.co.za; Cell: 072 620 8584

Cake Creations – Zandra Pretorius (Ixopo) – Cell 079 387 0017; Email –

zandra@futurenet.co.za

Decor

Majestic Hire – 039-974 1796; Email – majestichire@telkomsa.net;

www.majestichire.co.za

Muirheads Hiring – 033-394 3933 - decor

Settings in Kloof – 031-701 6391/072 625 1297 – big selection of beautiful décor accessories

Sky's The Limit - www.skys-the-limit-sky-lanterns.weebly.com

Natural Nostalgia - Tel: 033-330 5621/072 954 7762 Email:

info@naturalnostalgia.co.za www.naturalnostalgia.co.za

Table Tops and Teas - 039 312 0628/076 574 4252 Email:

tabletopsandteas@gmail.com www.tabletopsandteas.weebly.com

Flowers

Our local florists are Ladybird Flowers and are highly recommended.

Jane Shewan – 039-8350278 / 083 308 1813 – e-mail:janeshewan@gmail.com

Pat Ivins – 039-8350396/083 560 6000 e-mail:pivins@futurenet.co.za

Or Claire du Plessis – 083 794 1342, email: kevin04@telkomsa.net

Pietermaritzburg based Florists:

Liz Fanning – Floral Artist & Dress Maker – 033-3868579/083 993 7648

Ministers

Father Dumisani – Ixopo Catholic Parish – 039-834 1318/082 967 0070

Dennis de Stadler; 0834407889; <http://themarriageofficer.co.za>

Reverend Sean Semple (North Durban Presbyterian Church)

Hair and Make up

Yvette of Scrimpers Hair Design in Pietermaritzburg – 033-342 0025
Karen of Sensations for facials and make-up – 033-342 0025
Lee Nortje – Qualified hair stylist based in Ixopo – 072 898 9735

Hiring of Equipment

Majestic Hire - 039-974 1796; Email – majestichire@telkomsa.net;
www.majestichire.co.za
NomadikTents -Durban – 031-264 1715

Music

Fiddler for Hire (Mark Schonau) 033 386 3124
Elite Music – Atina Petrova – violin, cello, piano, harp and guitar
Tel/Fax: 031-563 0844 Cell: 083 55 00 643 Email: atina@elitemusica.co.za
Kéch Sanchez – traditional Peruvian Flute music – 033-330 5328/072 258 3360
Chris Couperthwaite – Scottish Piper – 084 508 8491, ccoups@gmail.com
Sound Zone – 033-386 4828, 082 791 8745
Durban DJ's Weddings & DJ Hire – Brendan Keen – 084 815 4893,
Email:brendan@durbandjs.co.za
Sound Mechanix Pietermaritzburg – Sean Swanson – 033-396 5856/081 041 4356,
sean@soundmechanix.co.za, www.soundmechanix.co.za

Photographers

David Rees – 083 777 7071 – www.davidrees.co.za
Adrian Shields – 083 635 9765/ 031-303 7322 www.adrianshields.co.za
Dean Demosthenous – 082 974 7681/ 031-763 5526 www.deandemos.co.za
Tyrone Crossman – 082 710 4117 www.tyronecrossman.co.za
Neil Cunninghame– 083 638 8934/083 445 1628 www.neilcunninghame.co.za
Paul Dantuma of Dantuma Photographic & Digital Video Service – 033-396 3891/082 464 2292
Paul Henman – 083 440 8471 – www.kznweddings.co.za
In Style Media Productions – 033-330 3298,082 471 3434, info@instylemedia.co.za,
www.instylemediaproductions.co.za
First Shot Studio – Steve Stewart - 079 525 1100, www.firstshotstudio.co.za (Steve works as a team with Scrimpers Hair Design and Sensations Make-up)

Transport

Horse and Carriage – Ken & Sue Poole – 033-266 6813, 071 210 3004/076 412 0102,
suepoole@yahoo.co.uk
Arrive-in-Style – Classic Cars – 033-330 3298, 082 471 3434, info@instylemedia.co.za,
www.instylemediaproductions.co.za

TERMS AND CONDITIONS – 2016

Payment Terms

A provisional booking will only become a confirmed booking on receipt of 50% of the full venue hire fee based on the expected number of guests.

The outstanding balance including the surcharge, if it is applicable, and the refundable deposit of R1500.00 must be settled in full one month prior to the wedding date. The refundable deposit includes the cost of broken and damaged glasses, jugs and fire extinguisher refills.

In the event of non-payment of the 50% deposit for venue hire within the time specified on the Provisional Booking Summary, King's Grant shall be entitled to cancel a provisional booking without further notice or liability to the client.

Banking Details:

Account Name: Kings Grant cc

Bank: Standard Ixopo

Branch Code: 05 0023

Account Number: 06 226 5806

Please fax proof of payment to 086 687 3297 or email to reservations@kingsgrant.co.za

Cancellations

In the event of cancellation:

- a) Six months before the date, 50% of the venue hire deposit paid will be refunded.
- b) Four months before the date, 25% of the venue hire deposit paid will be refunded.
- c) King's Grant reserves the right to cancel any booking forthwith and without liability on its part in the event of any damage to, or destruction of the venue by fire, shortage of staff, strikes, industrial unrest, or any other cause beyond the control of King's Grant, which shall prevent it from performing its obligations. In these circumstances, every effort will be made to find an alternative venue.

The client must confirm all changes and cancellations in writing.

Catering

No outside catering is allowed including the supply of your own eats, except the wedding cake. This does not apply if you have chosen the Brickfield as the reception venue. Should you wish to make use of outside caterers for the Brickfield, prior arrangements must be made with management.

SET UP

All set up to be completed by **5pm** the day before the wedding when hiring the Chapel and the Banquet Hall. Please ensure that your decorator has been informed of this time well in advance. Any electrical equipment need by the DJ i.e. adaptors, extensions and generators must be provided by the supplier.

Décor and Damages

No paper confetti is allowed at King's Grant. You are welcome to use fresh/dried flower petals/feathers. If confetti is used, regardless of the agreement, the client will be charged R100-00 per hour for cleaning staff.

No permanent changes to the venue will be allowed. This includes the use of nails/hooks in the wooden beams and pillars. Please ensure that your decorator has been informed in this regard.

Décor and props must be removed by 16h00 on the day following the function unless alternative arrangements have been made with Management. Any item not removed within 7 days of being placed in storage will be discarded. King's Grant does not accept liability for loss or damage of any item during this period.

Should the King's Grant building, surrounding gardens, décor or napery be damaged during the set-up, break down operations of the function or even during the function itself, the client shall be held responsible and will be billed accordingly for the cost incurred in repair/replacement.

Bar Service

We require our clients to brief us regarding their bar requirements. Our Bar list prices are correct at the time that they are sent to you. However, they are subject to change without prior notice. Please note that spirits will only be sold by the tot and not by the bottle. Corkage fee for wine and champagne is R30-00/750ml bottle.

Bar Staff are included in the banquet hall venue hire until 15h30 for morning and lunch weddings and 24h00 for afternoon/evening weddings. Thereafter a surcharge of R750-00/hr or part thereof will be charged.

The Bar requirements are to be confirmed at least one month prior to your wedding.

King's Grant operates under a 'Special' liquor licence and, as such, the following is not permitted unless prior arrangements have been made with management:

No alcohol may be brought onto the premises

No alcohol may be removed from the venue or consumed in the parking areas

No alcohol may be served to or bought for any person under the age of eighteen years

Should any of your guests be found guilty of the above mentioned the refundable deposit of R1500-00 will be revoked. Those guests will be asked to comply with the rules and, should they not co-operate, will be asked to leave the premises immediately.

Surcharges

A surcharge of R2000.00
Should the reception continue past the specific time for a daytime or evening wedding as per the portfolio above, the following surcharge fees would apply:
Daytime weddings - R750-00 per hour, or part thereof, would be charged.
Evening weddings – R1000.00 per hour, or part thereof, would be charged.
The end time for Evening Weddings is 00h00, so as not to disturb other guests, and the venue will be closed at 00h30. Alternative closing times may be discussed with the King’s Grant management and would only depend on whether you have chosen Option 2 which gives you

Drinks and Food Menu Prices

Should you book your wedding more than six months in advance, we may have to adjust the food menu prices due to the ever-fluctuating price of food. These drinks menu prices will be confirmed three months prior to your wedding date.

Final Payments

The final amount owing must be paid and cleared in our bank account no less than **10 days prior** to the date of the function. If the final payment is settled with a credit card there will be a 5% commission surcharge.
No function may commence until full payment is made.

General

King’s Grant, its employees or any person employed at any function will not be held liable for any loss, or injury to persons, due to negligence or any other cause whatsoever.
King’s Grant shall not be held liable for interruptions of services (water, electricity, sanitary services).
Whilst every precaution will be taken to ensure the safeguarding of your belongings, King’s Grant will not be liable for loss or damage to any property whatsoever (décor props, wedding gifts, valuables etc). We recommend that all personal and valuable property be removed directly after the function.

IMPORTANT! Email BOTH PAGES OF THE TERMS & CONDITIONS BACK TO KING’S GRANT ON TO reservations@kingsgrant.co.za

This page signed, along with each page being initialed, must accompany the details of the venue hire deposit. Please indicate which venue you wish to hire and as well as any of the accommodation options. Please initial your choices.

ACCOMMODATION OPTION REQUIRED:

DATE OF WEDDING

ACCEPTANCE OF TERMS AND CONDITIONS

I _____
Confirm that I have read and understood the terms and conditions and I hereby agree to abide by these terms and conditions as set out by King’s Grant. I hereto bind myself in my personal capacity as surety for all monies owing, arising from this agreement.

WRITTEN CONFIRMATION MUST BE OBTAINED FROM KING’S GRANT MANAGEMENT FOR ANY VARIATIONS TO THESE STANDARD TERMS AND CONDITIONS OR ANY OTHER SPECIAL ARRANGEMENTS by email.

SIGNATURE:

NAME (PRINTED):

DATE:

PLEASE NOTE THAT SHOULD THE NEED ARISE, ADDITIONS OR ALTERATIONS MAY BE MADE BY THE MANAGEMENT OF KING’S GRANT. IN THIS CASE, AN AMENDED AGREEMENT WILL BE SENT TO YOU.